



The Registration Process:

- 1) When you open the Register Online link from our web site, you'll be directed to the Hockey Canada site. There, you will be asked to login. If you have not used the Hockey Canada website in the past, follow the link to create an account.
- 2) Once you have logged in, you will see the "Register a New Participant". Fill in the last and first name of your child along with their date of birth. If your child has played hockey in the past, regardless of where, their information should appear.
- 3) The system will automatically assign your child to the correct age group
- 4) The payment option will now show. NOTE that it shows the full fee. The option of accepting a payment plan shows later in the process.
- 5) During the registration process, only the fields marked with an asterisk are mandatory. Please ensure that the information you enter is correct. Errors can result in CMHL being unable to contact you with important league information.
- 6) At the address screen, you are only required to input a second address if your child lives in two different homes. **Ignore the multiple address screens.** You are required to fill in your phone number and e-mail address. Only input the e-mail address that will be used as the main contact for information from CMHL. Emergency contact information must also be filled in. Lastly, indicate the position your child would like to play. There is no guarantee that your child will play the position you choose (this is a required field by Hockey Canada).
- 7) After you complete the short survey and accept the waiver, you will be asked to review your registration. Go back and change any incorrect information. Once again, the full payment fee will show. Payment options showing at the point of payment.
- 8) If you are only registering one child, click on the check-out button. If you have other children to register, click on the "Add to Cart" button.
- 9) When you have filled in and checked all your information, click on the check-out button. This will take you to the payment screen. Here is where you can choose either full payment or the payment plan.
- 10) An e-mail will be sent to you confirming your registration. This is also your income tax receipt.

If you have any questions about the registration process or have any issues when registering, please email registration@chedokeminorhockey.com.